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COMMISSION

AGENDA MEMORANDUM Item No. 8j

ACTION ITEM Date of Meeting August 9, 2022

DATE: August 2, 2022

TO: Stephen P. Metruck, Executive Director

FROM: Karin Zaugg Black, International Business Protocol Liaison

LeeAnne Schirato, Commission Deputy Chief of Staff

Aaron Pritchard, Commission Chief of Staff

SUBJECT: Approval of Commission International Travel – Third and Fourth Quarter 2022

ACTION REQUESTED

Commission approval of international travel requests for known travel in the third and fourth quarters of 2022.

EXECUTIVE SUMMARY

Article III(5)(h) of the Commission's Bylaws and Rules of Procedure requires approval of Commissioner international travel requests by Commission authorization. The authorization shall include: the number of commissioners traveling (if applicable), the port-related reason for travel, and the dates and destination of travel. International travel requests shall be submitted to the Commission Office 21 days in advance of each calendar quarter. Travel change requests for previously approved international travel shall again be put before the full Commission for review and action. Commissioners not receiving advanced travel authorization for international travel shall report to the Commission regarding the purpose of their travel, dates of travel, location of travel, benefit received by the Port through the travel, and shall seek majority approval of the post-travel authorization in order to submit claims for travel expense reimbursement. Travel requests of Commissioners should be equitable to all members and consistent with the interests of the Port. Domestic travel requests are approved by the Commission President consistent with the requirements of Article III(5)(h).

The following are known travel requests for approval as of this authorization date:

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Meeting Date: August 9, 2022

Travel No. of Reason for Destination Other Information

Dates Attendees Travel

Sept 1 Governor Jay Finland, The Port of Seattle Commission
12-23 Inslee and WA Norway President Ryan Calkins received an
State Department invitation to participate in the
of Commerce Governor's and Washington State
Nordic Cluster and Department of Commerce's trade
Trade Mission delegation to the Nordic countries of
Finland and Norway.

The reason for the visit is to strengthen
trade relations with these countries,
with a focus to deepen and broaden
partnerships with both countries as part
of MOUs related to smart ports and
clean technology, which includes
maritime and sustainability
components.

Sept In conjunction with the Governor's

1 Offshore Wind Copenhagen

17-20 Nordic Cluster and Trade Mission,

Study Trip and Esbjerg, Commission President Calkins will travel

Denmark to Denmark during a gap in the itinerary

to visit the Zero Emissions Shipping

Center in Copenhagen and the Port of

Esbjerg that manages wind energy project cargo as further study for offshore wind opportunities.

Nov 7- Sharm el-COP 27 Meetings The Port is seeking a formal invitation 18 1 Sheikh, Egypt for a Commissioner and Port staff to attend, and potentially speak at, the COP 27 meetings in Egypt in order to further advance our Port's leadership role related our sustainability efforts – particularly our green corridor work.
Nov 1 Seattle Metro The International Leadership Program 12-19 Tokyo and Chamber/Greater study mission agenda will include high Kobe, Japan Seattle Partners' speed rail, including technologies and International systems, railway line operations and management; earthquake preparedness Leadership and resiliency for transportation

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Mission: Tokyo infrastructure and ports; transitand Kobe, Japan oriented development and housing; workforce development for transportation industry; hydrogen/alternative fuels.
Nov Seattle-Kobe 1-3 Kobe, Japan 16-19 Sister City 65th and The Sister City and Sister Port Sister Port 55th Anniversary Delegation will overlap with Anniversary the International Leadership Delegation Delegation in Kobe, and the program agenda will contain similar program elements on high speed rail, with a more in-depth look at the Port of Kobe's work on hydrogen and alternative fuels, as well as emergency preparedness and resiliency. This portion will also include commemorative events celebrating our sister city and sister port anniversaries, highlighting some small business exchanges and cultural elements.
ATTACHMENTS TO THIS REQUEST
None.

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